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ROUTING AND RECORD SHEET

SUBJECT: (Optional)				
FY88 ORD Program Review				

FROM:		EXTENSION	NO. ORD 647-87
Philip K. Eckman Director of Research and Development			DATE 24 July 1987

STAT

TO: (Officer designation, room number, and building)	DATE RECEIVED	DATE FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. DDA Registry	(26 July)	JAL		
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8.				DDA REGISTRY FILE 100-24
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ORD 647-87

24 July 1987

MEMORANDUM FOR: Deputy Director for Administration

FROM: Philip K. Eckman
                  Director of Research and Development

SUBJECT: ORD Research Program for Fiscal Year 1988

Bill

　　1.　As you know, each summer the Office of Research and Development
briefs its "customer" Offices on our planned research program for the coming
fiscal year.　In FY88, ORD will be conducting research projects on behalf of
three Offices in the Directorate of Administration:　Office of Security,
Office of Training and Education, and Office of Information Technology.　We
have scheduled briefings for those Offices in July and August.

　　2.　After briefing DA customer Offices, I would like to meet with you
and or your Associate Deputy Director to advise you of our research plans on
Wednesday, 2 September, at 1400 hours in your office.　Please let me know if
the date and time are convenient for you.　If you have any questions, please
call me   STAT

                                                                         STAT

                          Philip K. Eckman

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